

Finance Committee Proceedings  
City of Superior  
January 13, 2022

Members Present: Jack Sweeney, Tylor Elm and Keith Kern  
Staff Present: Ashley Puetz, Deb Kamunen, Scott Gordon, Jean Dotterwick, Darienne McNamara, Jim Paine and Todd Janigo  
Others Present: Shelley Nelson, Helmi Harrington, Marsha Wick, John Wick, Tom Beaudry (virtual), Vincent Dodge (virtual), Jenny Van Sickle (virtual), Roger Schmitz, Tracey Gibbens, Krzysztof Kopec, Dzalesi 1(Virtual) and Tom Andersen  
Members Excused: Brent Fennessey

Jack Sweeney called the meeting to order at 4:34 p.m. with a quorum present. Attendance was done by sign in and virtual meeting.

1. Approval of December 09, 2021 Finance Committee Meeting Minutes.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to approve the December 09, 2021 Finance Committee meeting minutes.

2. 2022 Grant Application – A World of Accordions.

Helmi Harrington, PhD, Director and Curator of A World of Accordions, presented an in depth mission and vision of the organization and how the grant funding will be disbursed if received. The organization is in the process of converting to a 501(c)(3). A question and answer period followed. Councilor Sweeney requested revenue and expense statements for 2019, 2020 and 2021.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to table until the requested revenue and expense statements have been received and reviewed.

3. Discussion with Village of Superior – Fire Protection Agreement.

Village of Superior Clerk–Treasurer, Marsha Wick, and Village President, John Wick, spoke of the agreement entered into between the City of Superior and The Village of Superior. Clerk-Treasurer Wick gave the Village financials for the last three years and sewage plant information to the committee for review.

**Motion** was made by Tyler Elm, seconded by Keith Kern and carried to hold in Committee until the information presented can be reviewed.

4. Updated 2022 – 2026 Capital Plan – Golf Course – receive and file.

Tom Beaudry of KemperSports updated the Committee on the 2022 Capital plan change and the need for a rough mower now instead of in 2024. The total expenses for the five year plan will remain the same.

**Motion** was made by Tyler Elm, seconded by Keith Kern and carried to approve the updated 2022 – 2026 Capital Plan for the Golf Course.

5. Request from Councilor Sweeney from the November 18, 2021 Finance Committee Meeting – Public Works Director Todd Janigo and Environmental Regulatory Manager Darienne McNamara to propose increasing the landfill gate rate.

Public Works Director Janigo reminded the Committee of the gate rate of 54.00 per ton that has been in effect since 2017. If calculating a CPI increase, the rate would change to \$58.36. If the gate rate increased by 2%, the rate would change to \$58.88. If a competitive rate is used, the gate rate would increase to \$68.00. The average rate in Wisconsin is \$62.00 per ton. If the gate rate is increased by \$1.00, it would be an approximate increase of \$11,000 annually. A question and answer period followed.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to hold the proposal in Committee until members can review Director Janigo's reports.

6. Request from Councilor Sweeney from the November 18, 2021 Finance Committee Meeting – Public Works Director Todd Janigo and Environmental Regulatory Manager Darienne McNamara to discuss the tonnage and garbage rates for commercial cans versus residential cans.

Public Works Director Janigo reviewed with the Committee the current residential and commercial garbage rates for cans. He is not recommending a rate change at this time. A question arose as to the average rate. It was pointed out that with COVID for the last few years, the average would have to be found by going back to 2017, 2018 and 2019. The Landfill fund is healthy until closure. The Mayor suggested looking at these rates every year.

**Motion** was made by Tylor Elm, seconded by Keith Kern to hold in Committee for Director Janigo to bring back information on the average rate based on the last five years for review and comparison.

7. Tabled from the December 9, 2021 Finance Committee Meeting – Request from Finance Director Ashley Puetz for approval of the 2022 Economic Development Budget.

There was discussion regarding annual funding for cleanup in the Business Improvement District (B.I.D.). There is a lot more to maintain in all areas of the city, not just the BID area. There will be a RFP for cleanup and landscaping maintenance.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to approve the 2022 Economic Development Budget.

8. Request from Councilor Sweeney from the December 9, 2021 Finance Committee Meeting – Memorandum from the Wellness Committee regarding the Wellness Committee Intern stipend.

It is a recommendation of the Wellness Committee, with support from the Health Insurance Committee, that the City continue to offer the \$1,000.00 stipend to three UWS wellness interns per calendar year to compensate them for the work they do in support of the city workforce wellness goals. A discussion ensued.

**Motion** was made by Keith Kern, seconded by Tylor Elm and carried to approve the wellness intern stipend.

9. Finance Director Ashley Puetz to discuss the 2022 Landfill Note Anticipation note renewal.

Director Puetz discussed the renewal of the landfill note. The City can renew with NBC with a 0.75% rate. Director Puetz will work with the DNR to figure out the terms of a renewal. A new note anticipation note and resolution will be brought to Council in February. Director Janigo and Manager McNamara will bring forward current numbers for capping the landfill and 40 year long term care.

**Motion** was made by Tyler Elm, seconded by Keith Kern and carried to receive and file the 2022 Landfill Note Anticipation note renewal discussion.

10. Discussion on self-funded workers compensation plans.

Director Puetz discussed options of self-funded workers compensation plans through the market place, the League of Wisconsin Municipalities Mutual Insurance and CVMIC. It was not recommended considering CVMIC, as claim handling would be an additional expense and there was not a maximum cap on how much the city could pay each year. A question and answer period followed. It was suggested to invite Marshall and McLellan (MMA) and the League of Wisconsin Municipalities Mutual Insurance to a finance meeting for a presentation.

**Motion** was made by Tyler Elm, seconded by Keith Kern and carried to receive and file the discussion on self-funded workers compensation plans.

11. Golf Course Financials – receive and file.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to receive and file the Golf Course Financials.

12. Review December, 2021 Check Register – receive and file.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to receive and file the December, 2021 Check Register.

13. Review General Fund Financial Statement – 2021 Expenditure vs. Budget Analysis as of December 30, 2021 – receive and file.

**Motion** was made by Tylor Elm, seconded by Keith Kern and carried to receive and file the General Fund Financial Statement – 2021 Expenditure vs. Budget Analysis as of December 30, 2021.

14. General Financial Overview

- a. General Financial Overview
- b. General updates.
- c. Update on top 3 financial concerns or updates.

Two departments are left to go live with payroll at this time.

15. Other financial matters.

No other financial matters were discussed.

16. Agenda items for next month.

No agenda items for next month were discussed.

Having no other business, the Finance Committee meeting adjourned at 7:14 p.m.

Minutes respectfully submitted by Jean Dotterwick