

# SUPERIOR PUBLIC LIBRARY

Date: March 9, 2022

The Superior Public Library Board of Trustees convened a regular meeting on Wednesday, March 9, 2022 at 5:00 p.m. in the board room of the library at 1530 Tower Ave., Superior, WI, as advertised in the Superior, WI, *Superior Telegram*.

Board Members Present: Rick Arnold, Maggie Bare, Warren Bender, Erin Schilling, Ron Leino, Nicole Teasley (virtual), Heather Rickerl, Jim Purvis (virtual), Acacia Nikoi

Board Members Absent: Mary Klun, Sue Hendrickson

Also Present: Sue Heskin, Library Director

## I CALL TO ORDER.

A. Rick Arnold called the meeting to order at 5:02 p.m.

II Public Comment: Joe Krebsbach from Twin Ports Model Railroad, student from UW Superior. The group is looking for a place to call home base. Asking if the Superior Public Library has a space they are willing to rent out to the Twin Ports Model Railroad club. Unfortunately, there is no permanent space for the group to rent. Board offered suggestions.

## III APPROVAL OF THE MINUTES

A. Warren Bender moved to approve the February 9, 2022 meeting minutes with corrections in time of “call to order” and Acacia Nikoi “present.” Heather Rickerl seconded. Passed.

## IV REPORT OF THE DIRECTOR:

A. Sue Heskin submitted a written report and has provided updates to the board.

B. Warren Bender moved to “masks optional” for staff. Keep a mask handy if in proximity of a patron who requests one be worn, exposed recently to COVID, not feeling well, if not fully vaccinated. Staff will understand that we may need to reinforce mask policies in the future. Ron Leino seconded. Passed.

C. Masks will be continued to be recommended for patrons.

## V APPROVAL OF THE BILLS AND FINANCIAL REPORT:

A. Ron Leino moved to approve the bills and financial report. Acacia Nikoi seconded. Passed.

## VI COMMITTEE REPORTS:

A. None.

B. Personnel Committee is scheduled to meet to revise job descriptions at 5:00 on April 6.

## VII FRIENDS OF THE LIBRARY REPORT

A. Sue Heskin reported on behalf of the Friends of the Library that Love Your Local Artist silent auction proceeds are being collected. Ongoing book sales continue to be good.

## VIII SPL FOUNDATION REPORT

A. Jim Purvis shared the SPL Foundation’s 2021 Annual Report. Warren Bender moved to receive and file. Heather Rickerl seconded. Motion passed.

- IX OLD BUSINESS: None.
- X NEW BUSINESS:
- A. Adopt General Records Schedule for Wisconsin's Libraries and Library Systems
    - 1. Ron Arnold moved to adopt the general records schedule. Warren Bender seconded. Motion passed.
  - B. Circulation Policy Updates
    - 1. Warren Bender moved to permanently adopt the updated circulation policy as proposed. Heather Rickerl seconded. Motion passed.
  - C. Collection Development Grant Agreement with Northern Waters Library Service
    - 1. Acacia Nikoi moved to agree with the criteria outlined in the Collection Development Grant Agreement. Warren Bender seconded. Motion passed.
  - D. WLA Membership Grant Agreement with Northern Waters Library Service
    - 1. Acacia Nikoi moved to agree with the criteria for the WLA Membership Grant Agreement. Heather Rickerl seconded. Motion passed.
  - E. Any new business that may be brought properly before the board
    - 1. None.
- XI ADJOURNMENT: Adjourned at 5:43p.m. Next meeting will be held April 13, 2022.