

PUBLIC WORKS COMMITTEE MINUTES

November 7, 2022 Regular Meeting

The meeting was called to order by Chair Van Sickle at 5:00 pm on November 7, 2022 in Government Center Room 204.

COMMITTEE MEMBERS: Jenny Van Sickle, Ruth Ludwig, Nick Ledin, Tylor Elm (alt)

1. ROLL CALL

Members Present: Tylor Elm, Jenny Van Sickle, Ruth Ludwig

Members Absent: Nick Ledin

City Staff Present: Todd Janigo, Chris Carlson, Jodi Saylor, Linda Cadotte*

Others Present: Shelley Nelson, Eric Thomas

2. APPROVAL OF MINUTES

2.1. Public Works Committee (Meeting held October 6, 2022)

MOTION by Elm, second by Van Sickle and carried to approve the October 2, 2022 meeting minutes.

3. OLD BUSINESS

4. NEW BUSINESS

4.1. Request approval for renewal of Joint Powers Agreement with WLSSD for Household Hazardous Waste in the estimated amount of \$30,000 per year.

The cost of this service has been running around this same amount for the last 5 years. This is the service that allows residents to drop off household hazardous waste such as paint, solvents and pesticides for no out-of-pocket cost.

MOTION by Elm, second by Van Sickle and carried to approve the renewal of Joint Powers Agreement with WLSSD for Household Hazardous Waste in the estimated amount of \$30,000 per year.

4.2. Request approval for renewal of Skydive Duluth Superior, LLC Fixed Base Operator's Agreement in the amount of \$500 per year.

This amount has been very steady over the years. The City takes into consideration a report from the Bureau of Aeronautics when deciding on the annual cost. This agreement allows Skydive Duluth to do business at the airport. They purchased a hangar and have a separate land lease with the City for the land it is on.

Ruth Ludwig entered at 5:07pm

MOTION by Elm, second by Van Sickle and carried to approve the renewal of Skydive Duluth Superior, LLC Fixed Base Operator's Agreement in the amount of \$500 per year.

- 4.3. Request approval for purchase of a John Deere 5075M Utility Tractor in the amount of \$124,999.83.

There are two units that will be replaced by this one unit. It will be able to efficiently do more functions and allow us to have only one unit to maintain versus two.

MOTION by Ludwig, second by Elm and carried to approve the purchase of a John Deere 5075M Utility Tractor in the amount of \$124,999.83.

- 4.4. Request approval for purchase of solar lighting for Barkers Island from FirstLight Technologies at the cost of \$69,489.00.

As part of the Sustain Our Great Lakes (SOGL) project, new lighting was to be installed. In an effort to lower costs for SOGL it was decided to remove the lighting from the original bid and have the City do the installation. The correct fixtures have now been found and this request is to approve the purchase of those solar lighting fixtures. As part of the cost, lighting that runs along the trails by the Marina will also be replaced. Funding for this is in place in the Marina CIP so it is a good time to make them consistent and install all the lights at the same time. The trail lights are currently 43 years old and at the end of their life cycle.

MOTION by Ludwig, second by Elm and carried to approve the purchase of solar lighting for Barkers Island from FirstLight Technologies at the cost of \$69,489.00.

- 4.5. Request approval to replace the Heating System at Barkers Island Marina Winter Storage Building in the amount of \$59,600.

The Marina is currently working on some replacement heating/cooling in their three buildings. This request is a change order to replace the boiler in the heated storage building. The current system is original to the building, which is 18 years old, and has a 20 year life expectancy. Since work is already being done in other buildings they would like to go ahead and replace this one as well. They secured pricing from the current contractor, Stack Bros, to do this additional work. Since they already had a contractor doing this work in other buildings, they did not go out for bids. If it was sent out for bids, it would likely be higher as there would have to be new specs drawn up for the bid and that would be an additional cost. The current contractor already has those specs. There is money set aside in Marina CIP budget for this.

The process for projects over \$25K is to send them out for bid and so after discussion, the Councilors asked that it be sent out for bids before approval. This will delay the replacement, but Thomas feels they are not in a dire situation right now and so they can wait while it is bid on.

MOTION by Elm, second by Ludwig and carried to table this item indefinitely.

5. RECURRING BUSINESS

5.1. ESD Director's Update

5.1.1. No report

5.2. Director's Update

5.2.1. The CIP was passed so the Bus Shelter Evaluation and Design process will be started. It will be included on the next Council agenda.

5.2.2. Hammond – It looks like this project will have to be to 2024/2025 due to a gas line issue. There is a 12" gas line running down middle of Hammond Avenue that was higher than originally thought. Superior Water, Light and Power are now looking at putting an 8" line down both sides of Hammond and no longer have one down the middle of the road.

5.2.3. SOGL is just about done. Working on final punch list items. Bollard lighting will go in next spring.

5.2.4. Public Works has several projects in the design phase for next year.

5.2.5. We are talking about purchasing some LED street light heads that can be put up and tested to see how they work. If they work, we would then go through the process of evaluating how many lights need to be replaced, calculating the cost savings and then proposing the larger project of replacing them all. Director Janigo believes it could be a 40-50% energy reduction. The lights will be Dark Sky Compliant.

5.3. Future Agenda Items

5.3.1. Data on usage of RRFBs in the City (December?)

5.4. Confirm next meeting date of December 1, 2022 at 5:00pm in Room 204 of the Government Center.

6. ADJOURNMENT

Councilor Van Sickle announced the meeting adjourned at 5:44pm.

Respectfully submitted by Jodi Saylor.