

**URBAN FORESTRY TREE BOARD PROCEEDINGS**  
**August 22, 2019**  
**Government Center Room 204**

Members Present: Nick Nelson, Ruth Ludwig, Richard Kaufman, Robert-Jan Quene

Members Excused: Jane Anklam

Also present: Linda Cadotte, Russ Behlings, Angie Harker, Darienne McNamara, Shelley Nelson

Chairperson Ruth Ludwig called the meeting to order at 4:35 p.m.

1. Approval of the July 18, 2019 minutes.

**MOTION by Ludwig, seconded by Kaufman, and carried to approve the Urban Forestry Tree Board Minutes of July 18, 2019.**

2. Tabled from the July 18, 2019 meeting:

a) Revision of City Code of Ordinances, Chapter 62, Article II, Pesticides

The City's Environmental Regulatory Manager Darienne McNamara was introduced to the board. She has an extensive background in working with invasive species management and provided suggested revisions regarding the pesticide ordinance. She explained the need for the City to have an exemption as it relates to applying pesticides to invasive species on city land. She indicated that time is of the essence when invasive species are discovered and city staff must be able to (and are required to in some cases) respond quickly to stop the spread of invasives. She cited the Wisconsin invasive species rule (Wisconsin Administrative Code Chapter NR 40) and recommended this be referenced in the ordinance. Additionally she recommended the following be outlined in ordinance: application is approved by the Director of Parks, Recreation and Forestry; application method adheres to the requirements stated on the pesticide label; application is overseen by a qualified professional with a valid Wisconsin pesticide applicators license and preferably 2 years' experience conducting invasive plant control with pesticide; must adhere to posting and notification requirements under sections 62-19 and 62-20. The other change to the ordinance had been previously discussed by the board and involves completion of a Pesticide Ordinance Exemption Request by other parties wishing to apply pesticide to city land. Parks, Recreation and Forestry Director Cadotte explained that there were missed opportunities where groups were offering to help with invasive species removal, but these couldn't be done as the request for a waiver of the ordinance could not be brought to the City Council in time. She stressed the invasive species exemption would be for the use of pesticides/herbicides for invasive species control only, not general weed control on city property.

**MOTION by Ludwig, seconded by Kaufman, and carried to revise the City Code, Article II, Chapter 62 including adding 62-21 letter (d) related to invasive species.**

b) Pesticide Ordinance Exemption Request Application

The application was reviewed and there were no changes recommended.

**MOTION by Nelson, seconded by Quene, and carried to approve the Pesticide Ordinance Exemption Request Application.**

c) Tree Permit update

The updated tree permit was reviewed and there were no changes recommended.

**MOTION by Ludwig, seconded by Quene, and carried to approve the Tree Permit update.**

d) Revision of City Code of Ordinances, Chapter 90, Division 4, Permits & Licenses

The updated ordinance language regarding the tree permit was reviewed and board agreed with the language.

**MOTION by Ludwig, seconded by Nelson, and carried to approve the revision of the City Code of Ordinances, Chapter 90, Division 4, Permits & Licenses.**

4. Parks, Recreation & Forestry Director's Report

Cadotte provided information and a handout regarding an upcoming Master Naturalist Program being offered at the Reserve this fall. She also updated the board on members Markley and Kehoe stepping down and indicated that if members had anyone whom they thought would be interested in serving on the board, that they contact the Mayor's Office. Board members felt that the addition of a forester to the board would be good; however it was noted that members must reside in the city.

5. Next tentative meeting October 17, 2019 @ 4:30 p.m.

6. Adjourn. Ludwig announced the meeting adjourned at 5:09 p.m.

Minutes submitted to the Council Meeting of September 3, 2019.