

SUPERIOR PUBLIC LIBRARY

Date: June 10, 2020

The Superior Public Library Board of Trustees convened a regular meeting on Wednesday, June 10, 2020 at 4:00 p.m. Due to the Stay-At-Home orders resulting from the COVID-19 emergency, the Board is meeting virtually. Login and call-in information was shared in the agenda and posted in the Superior Telegram.

Board Members Present: Rick Arnold, Maggie Bare, Erin Schilling, Ron Leino, Sue Hendrickson, Warren Bender, Mike Almond, Bill Anderson

Board Members Absent: Nicole Teasley, Mary Klun

Also Present: Sue Heskin, Library Director

- I CALL TO ORDER.
  - A. Rick Arnold called the meeting to order at 4:02 p.m.
- II APPROVAL OF THE MINUTES
  - A. Warren Bender moves to approve the May 13, 2020 meeting minutes. Sue Hendrickson seconds. Motion passes.
- III REPORT OF THE DIRECTOR
  - A. Sue Heskin reported about safety updates to the library (plastic sheeting between workspaces, employees wearing masks, etc.)
  - B. Returns are being accepted in the book drop.
  - C. All programs are virtual. Beanstack App and virtual programming offered through DPI will begin soon.
- IV COMMITTEE REPORTS
  - A. Board Development Committee recommends the following officers (which are the current officers: Rick Arnold, President; Mike Almond, Vice President; Erin Schilling, Secretary)
    - a. Thank you to Bill Anderson for his service on the Library Board; a book will be donated to the library in his honor. His library board position on the SPL Foundation will need to be replaced by another board member.
- V APPROVAL OF THE BILLS AND FINANCIAL REPORT:
  - A. Sue Hendrickson moves to approve the bills and financial report from May. Warren Bender seconds. Motion passes.
- VI SPL FOUNDATION REPORT
  - A. Sue Heskin reported. Online meeting is scheduled for June 17 to discuss transfer of endowments for investment.
- VII FRIENDS OF THE LIBRARY REPORT
  - A. Maggie Bare reported. Planning Spring book sale (not Fall).
- VIII OLD BUSINESS
  - A. None.
- IX NEW BUSINESS

- A. Discussion/approval of Phase One reopening of Superior Branch according to DPI guidelines.
  - a. Sue Heskin outlined plan for reopening as reported in Page 2 of Director's Report.
  - b. Warren Bender moves to approve Phase One of reopening plan. Maggie Barre seconds. Motion passes.
  
- B. Update on Patron Code of Conduct
  - a. Sue Hendrickson moves to approve addition of "poor personal hygiene or actions or behaviors that constitute a nuisance or a health, safety, or sanitary risk to others" to the Patron Code of Conduct. Mike Almond seconds. Motion passes.
  
- C. Election of Library Board Officers
  - a. Sue Hendrickson moves to close nominations and approve current slate of officers (Rick Arnold, President; Mike Almond, Vice President; Erin Schilling, Secretary). Warren Bender seconds. Motion passes.

X ADJOURNMENT: Adjourned at 4:50p.m. Next meeting will be held August 12, 2020 at 4:00.  
Respectfully Submitted: *Erin Schilling, Secretary*