

Finance Committee Proceedings
City of Superior
May 12, 2011

Members Present: Tom Bridge, Bob Finsland, Dan Olson, Mike Herrick, Dan O'Neill
Members Excused: Daniel Zuchowski
Staff Present: Jean Vito, Chris Bronson, Jean Dotterwick
Others Present: Councilor Bob Browne, Sue Sandvick, Marty Curtiss, Kevin Peterson.

Tom Bridge called the meeting to order at 5:04 pm with a quorum present.

1. Election of Chair and Vice Chairperson

Motion was made by Bob Finsland, seconded by Dan Olson and carried to elect Tom Bridge as the Chair of the Finance Committee.

Motion was made by Dan Olson, seconded by Tom Bridge and carried to elect Bob Finsland as Vice Chairperson of the Finance Committee.

2. Approval of March 10, 2011 Finance Committee Minutes

Motion was made by Bob Finsland, seconded by Dan Olson and carried to approve the March 10, 2011 Finance Committee Minutes.

3. Sale of City Dog Licenses by Other Officials

Douglas County is requesting the City authorize and allow the sale of dog licenses by area veterinarians and humane societies. County Clerk Sandvick and Finance Director Vito to research Humane Society definition.

Motion was made by Bob Finsland, seconded by Dan Olson and carried to hold for further research until the June Finance Committee meeting.

4. City's Sewage Billing Statement

This item has been referred back to the Finance Committee for further review. SWLP sent a letter in February 2011, advising which of the sewage bill modifications requested by the City Finance Committee they are able to implement, as well as a cost estimate and lead time needed.

Motion was made by Dan Olson, seconded by Bob Finsland and carried to hold until the June Finance Committee meeting.

5. Internal Auditor Activity Summary

Internal Auditor Chris Bronson provided information regarding revising the travel policy and enforcement of recycling along with looking at adjusting the fee schedule for additional garbage cans at commercial properties. This will be brought back at the June Finance Committee.

Motion was made by Bob Finsland, seconded by Dan Olson and carried to receive and file the Internal Auditor Activity Summary.

6 All Checks Register – March and April 2011

Motion was made by Bob Finsland, seconded by Dan Olson and carried to receive and file the All Checks Register for March and April 2011.

7 March and April 2011 Financial Statements

Motion was made by Bob Finsland, seconded by Dan Olson and carried to receive and file the March and April 2011 Financial Statements.

8 General Financial Overview and Other Financial Issues

Motion was made by Bob Finsland, seconded by Dan Olson and carried to receive and file the March and April Travel Reports for 2011.

Having no other business, **motion** was made by Dan Olson, seconded by Bob Finsland and carried to adjourn the Finance Committee Meeting at 5:55 pm.

Minutes respectfully submitted by Jean Dotterwick