

Finance Committee Proceedings
City of Superior
August 11, 2011

Members Present: Tom Bridge, Bob Finsland, Mike Herrick, Dan O'Neill
Members Excused: Dan Olson
Staff Present: Jean Vito, Daniel Zuchowski, Jean Dotterwick, Jeff Goetzman, Dan Romans, Diane Nelson
Others Present: Bob Browne, Shelley Nelson, Mick MacKenzie, Dr. Gregory Vuthey, Kevin Peterson, Teddie Meronek, Kathy Laakso, Kristen Huset, Valerie H. Burke

Tom Bridge called the meeting to order at 5:03 pm with a quorum present.

1. Approval of July 14, 2011 Finance Committee Minutes

Motion was made by Bob Finsland, seconded by Mike Herrick and carried to approve the July 14, 2011 Finance Committee Minutes.

2. Reinstate the Annual Funding for the Douglas County Historical Society

The financial information provided by the Douglas County Historical Society was reviewed with a question and answer period regarding the balance sheet and profit and loss comparison statements. Councilor Finsland expressed concern regarding the lack of handicap accessibility at the DCHS Building.

Motion was made by Mike Herrick, seconded by Bob Finsland and carried to hold the request to reinstate the annual funding for DCHS in committee until the City Building Inspection Department can review and assess what it would take to make the DCHS building handicap accessible and to obtain costs surrounding the construction project.

3. Sewage Credit Request

Mr. Robert Brihan (unable to attend) of 5020 E. 1st Street is requesting a sewage credit for a leaking toilet which discharged into the City sewer system for a period of 22 months. The request for a sewage credit has been denied by Finance previously as the water entered the municipal sewer system and therefore is not eligible for a sewage credit per the City's sewage bill adjustment policy. Mr. Brihan made a formal request to appeal the sewage credit denial before the Finance committee.

Motion was made by Bob Finsland, seconded by Tom Bridge and carried to deny the Sewage Credit Request of \$1,191.60 for Mr. Brihan of 5020 E. 1st Street.

4. Wastewater System Rate Increases

This item has been on hold since December 2010 and has been referred back to the Finance Committee by the Common Council for discussion and recommendation. Research has been conducted on sewer rates in Wisconsin and it has been determined an increase will likely be necessary.

Diane Nelson of the Environmental Service Division commented on the rates for

residential, commercial and also industrial properties. A letter from the Mayor suggests requesting a formal action be held until the next meeting to allow an operational analysis of waste water operations to occur, wherein savings may be achieved which may potentially off-set future sewage rate increases.

Motion was made by Mike Herrick, seconded by Bob Finsland and carried to hold the waste water system rate increases in committee until the next meeting to give due diligence to review waste water related expenses.

5. Tourism Foundation Development Minutes

The minutes for the January 25 and May 10, 2011 Tourism Foundation Development Meetings and July 2011 Financials were reviewed.

Motion was made by Bob Finsland, seconded by Mike Herrick and carried to receive and file the January 25 and May 10, 2011 Tourism Foundation Development Minutes and the July 2011 financials.

6. Internal Auditor Activity Summary

Internal Auditor Chris Bronson was not in attendance as he is on vacation. He will provide a summary of his activities in July and August at the September Finance Committee meeting.

No Action.

7. All Checks Register – July 2011

Motion was made by Bob Finsland, seconded by Mike Herrick and carried to receive and file the July 2011 All Checks Register.

8. July 2011 Financial Statements

Motion was made by Bob Finsland, seconded by Mike Herrick to receive and file the July 2011 Financial Statements.

9. General Financial Overview and Other Financial Issues

A report which recaps travel which was completed in the month of July 2011 by the various City departments and divisions was distributed. Committee members were advised that the Hotel/Motel tax funding for the Superior Area Hockey Association (SAHA) parking lot paving which was discussed in August 2010 would be brought back in September for further discussion.

Having no other business, **motion** was made by Mike Herrick, seconded by Tom Bridge and carried to adjourn the Finance Committee Meeting at 6:06 pm.