



# SUPERIOR

W I S C O N S I N

Living up to our name.

Human Resources Department  
Cammi Koneczny, Human Resources Administrator  
Debbie Bergstrom, Human Resources Administrative Assistant

Phone: (715) 395-7210  
Fax: (715) 395-7590  
TTY: (715) 395-7521  
E-mail: [humanresources@ci.superior.wi.us](mailto:humanresources@ci.superior.wi.us)

1316 North 14<sup>th</sup> Street, #301  
Superior, WI 54880  
Website: [www.ci.superior.wi.us](http://www.ci.superior.wi.us)

January 7, 2014

TO: Members of the Human Resources Committee: Bob Finsland, Denise McDonald, Mike Herrick, Esther Dalbec (Alternate)

FROM: Cammi Koneczny, Human Resources Administrator *CK/db*

Please be advised that the Human Resources Committee meeting has been scheduled for **\*\*TUESDAY, January 14<sup>th</sup>, 2014 at 4:00 P.M. in Board Room 204 of the Government Center Building.**

- 1) Mayor Hagen's Proposed 2014 Salary/Wage Adjustments & Administrative Alignments.
  - A) Phase I & Phase II
  - B) Updated Job Descriptions:
    - Finance Director & Senior Administrative Officer
    - Planning, Economic & Port Development Director
    - Planner
    - Director of Parks, Recreation & Forestry
    - Human Resources Director
    - Information Services Director
    - Chief of Staff to the Mayor
    - Human Resources Specialist
    - Executive Legal Assistant-City Attorney
- 2) Receive and File Monthly Personnel Report for December 2013.

Closed under Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- 1) Union #27-Police and #74-Fire Negotiations.

cc:	Mayor's Office	Todd Janigo	Chris Carlson	Daily Telegram
	Common Council	Mary Morgan	Max Lucci	Duluth News Tribune
	City Attorney Prell	John Krivinchuk	Lee Sandok-Baker, #235	WDSM Radio
	City Clerk Office	Clarence Mattson	Linda Byrnes, #235	WEBC Radio
	Terri Kalan	Nathan Johnstad	Tom LeSage, #74	KDAL Radio
	Jean Vito	Len Moen	Brad Esler, #27	PEGA
	Charles LaGesse	Brad Theien	Paul Graden, #244	True North TV
	Jeff Goetzman	Dan Curran	Paul Kennelly, #244	Government Center Posting
	Jason Serck	Susan Heskin	Mike Nowicki, Youth Councilor	Public Library Posting
	Steve Panger	Linda Olson	Scott Gordon	
	Chris Bronson	Chris Daube	Dan Shea	
	Matt Markon	Mark Simmonds	Heather Peterson	
	Nick Alexander	Jon Shamlu	Rani Gill	
	Debbie Bergstrom	Steve Roberts	Kris Anderson	
	Courtney Zimmerman	Brenda Prokop		

**In Compliance with Wisconsin Open Meeting Law, this agenda was Posted/Faxed/Mailed.**

***Notice is hereby given that a majority of the members of the common council may be present at the meeting, and although this may constitute a quorum of the common council, the council will not take any action at this meeting.***

The City of Superior complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Human Resources Office at (715) 395-7210 by 4:00 p.m. on the day prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice we receive. TTY (715) 395-7521.