

License and Fees Committee Meeting Agenda
City of Superior, Wisconsin

Monday, March 9, 2015
1:00 p.m. Government Center – Conference Room 204

March 3, 2015

Roll Call

Approval of Minutes – October 13, 2014

1. Dale Meyers appealing the denial of his taxicab operator license.
2. Public Works Director Goetzman is requesting changes to permit fee structure, more detailed in communication. (*ref'd from March 3rd Council mtg*)

Adjournment

Linda Byrnes, Deputy City Clerk

c:

Mayor
City Council
City Attorney
Police Chief
Matt Markon

Dave Minor, Chamber
Kaye Tenerelli, BID

Shelley Nelson (email)
Post - 2
Library – Please Post (faxed)

Fire Chief
Planning Director
Public Works Director
Building Inspection Division

Notice is hereby given that a majority of the members of the common council may be present at the meeting, and although this may constitute a quorum of the common council, the council will not take any action at this meeting.

In compliance with Wisconsin Open Meetings Law, this agenda was:

Posted at: Government Center, Courthouse, & Public Library

Media & mailing list notified: March 3, 2015

LICENSE AND FEES COMMITTEE PROCEEDINGS

City of Superior, Wisconsin
Monday – October 13, 2014

The License and Fees Committee was called to order by City Clerk Kalan at 1:00 p.m. in the Government Center Room 204.

Members Present: Tom Fennessey, Esther Dalbec, Denise McDonald, Jack Sweeney (alt)

Staff present: City Clerk Kalan, City Attorney Prell, Dan Curran, Peter Kruit, Ryan Mears, Lee Sandok-Baker

Also Present: Attorney Daniel Hannula, Attorney Jesse Johansen

Approval of Minutes – August 11, 2014

MOTION by Dalbec, seconded by McDonald carried, to approve.

1. John Graves request to appeal the revocation of his General Contractor Registration.

Attorney Prell advised because he was representing the complainant for the hearing, Attorney Daniel Hannula was in attendance to represent the License & Fees Committee members.

Attorney Jesse Johansen advised he was in attendance as a limited representative on behalf of John Graves to seek adjournment of the hearing until the November meeting. Mr. Graves is currently employed in Shell Lake, WI, and did not receive notification of the meeting until Friday, October 10, 2014. Due the short notice of the hearing he was unable to make arrangements to be in attendance.

Attorney Prell outlined several attempts by the Building Inspection Department to send a packet of information regarding the revocation to Mr. Graves that was eventually returned “unclaimed”. Both the City Clerk’s Office and Building Inspection Division mailed the hearing agenda to Graves via certified mail. Sandock-Baker was able to track delivery attempts by the Post Office. If Graves had requested the hearing be rescheduled on October 10th when he became aware of the hearing, the committee may have considered his request but he made no attempt until today.

MOTION by McDonald, seconded by Dalbec and carried, to deny the request by Attorney Johansen on behalf of John Graves to adjourn the hearing until the November License & Fees Committee meeting.

Building Inspection distributed a communication from Shastitie Zivanovich regarding her rental experience at 1118 Hammond Avenue with Mr. Graves.

Attorney Prell advised Graves has a considerable balance with the Clerk of Courts for property maintenance violations. He entered into a payment plan beginning Dec 22, 2010 and currently has in excess of \$23,000 in outstanding fines.

The committee unanimously recommended no serious consideration be given to subsequent registration applications by Graves until he has demonstrated, at the discretion of the Chief Building Inspector, a meaningful attempt at improvements to insure the health and safety of tenants of his properties.

MOTION by Dalbec, seconded by McDonald and carried, to revoke the General Contractor Registration for John Graves.

MOTION by Councilor E Dalbec, seconded by McDonald and carried, meeting adjourned at 1:50 p.m.

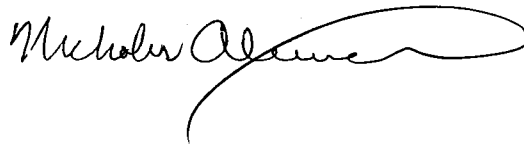
Respectfully submitted,
Terri Kalan, City Clerk
City of Superior, Wisconsin

License & Fees Committee
October 13, 2014

Memo

TO: City Clerk

FROM: Chief Nicholas Alexander



DATE: February 13, 2015

RE: Taxi cab license denial, Dale Andrew Meyers, DOB: 5/3/1968

I have reviewed the taxi cab license application for Dale Andrew Meyers. In Mr. Meyers' criminal history, it was revealed that he has had several contacts with law enforcement. The Wisconsin Supreme Court has held that a person who has "habitually been a law offender is someone who has committed several offenses or has repeatedly violated the law. The phrase 'habitually been a law offender' does not require that there has been a trial or conviction for each or any offenses. What is required is that the offenses were committed, that the law has been violated and that the fact of such violations can be shown." State ex rel. Smith v. Oak Creek, 139 Wis.2d 788, 407 N.W.2d 901 (1987).

For these reasons, it is my decision to deny this license, from a community safety standpoint, and in particular since a taxi driver has many contacts with senior citizens, and other vulnerable members of our community.

NA/ds

STATE OF WISCONSIN
CITY OF SUPERIOR

COPY

In re: Application Submitted
February 10, 2015 by Dale A. Meyers
for Taxicab Operator's License

NOTICE OF HEARING

TO: Dale A. Meyers
3284 130th Street
Frederic, WI 54837

PLEASE TAKE NOTICE, that a hearing will be held before the Licenses and Fees Committee of the Common Council of the City of Superior, Wisconsin on Monday, March 9th, 2015, beginning at 1:00 p.m. in room 204 of the Government Center, 1316 N 14th Street, Superior, Wisconsin, to hear and consider evidence relating to the above-described application. You may but are not required to appear at the hearing and present evidence and testimony in support of the application. You may but are not required to cross-examine witnesses that may be presented in opposition to the application. You may but are not required to have an attorney present to represent you. If you choose to be represented by an attorney, you are solely responsible for the cost of the attorney. The hearing will not be stenographically recorded. If you wish to obtain a stenographic recording of the hearing, you are required to arrange for the reporter and to pay for the cost of the reporter.

This hearing is the only opportunity you will have to present your evidence. You are not entitled to another hearing before the Common Council. If you fail to appear at this hearing the committee will issue its findings and recommendations to the Common Council based upon the evidence presented at the hearing.

Dated at Superior, Wisconsin, this 25th day of February, 2015.

CITY OF SUPERIOR

By Terri Kalan
Terri Kalan, City Clerk

RECEIVED

FEB 24 2015

City Clerk
Superior, Wisconsin

Terri Kalan;

I would like a hearing regarding my
Notice of Denied License, dated February 17, 2015.

Thank you,

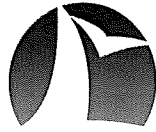
Dale Meyers

1213 Tower Ave

Superior Wi. 54880

Room 312

715-781-1012



SUPERIOR
WISCONSIN

**Building Inspection Division
Public Works Department**

Phone: (715) 395-7288
Fax: (715) 395-7346
Website: www.ci.superior.wi.us
Email: buildingsafety@ci.superior.wi.us

1316 North 14th Street
Suite 230
Superior, WI 54880

Living up to our name.

Memorandum

To: Mayor Hagen and the Common Council

From: Jeff Goetzman, Director of Public Works

Re: Changes to Permit Fees

The City of Superior Building Inspection Division recommends changes to the permit fee structure as follows:

1. Lower the Fire Protection/Sprinkler permit fee for new commercial construction or commercial building additions from ten cents (\$0.10) per square foot of area to two-and-one-half cents (\$0.025) per square foot of area.

This will bring Superior's Fire Protection/Sprinkler permit fee more in line with permit fees for similar projects in surrounding communities. The area used for calculation purposes shall be the same floor area as used for building permit fee calculations.

2. Change the Commercial Alterations and Remodeling roof covering fee from \$0.05 to \$0.02 per square foot.
3. Add an appeals (filing fee) of \$100 for appeals involving one- or two-family dwellings.
4. Eliminate the words "**Combination Permit**" from the Residential Remodeling and Alterations section R-4
5. Change the permit fee structure for Residential Alterations and Improvements, lowering the base fee from \$100.00 to \$30.00 for projects which are less than \$5,000.00 in value.
6. Change the fee per \$1,000.00 in project value for projects valued between \$500.00 and \$4,999.99 from \$10.00 to \$20.00.

*The \$100.00 base fee would remain in place for projects \$5,000.00 and greater in value.
The per \$1,000 fee of \$10 would remain the same for projects \$5,000 and greater in value.*

7. Change section R-5, D. of the fee structure to read "65 sq.ft." to match City Ordinance Chapter 34-133.

RESIDENTIAL CONSTRUCTION PERMIT FEES

R-1 Building Permit: One- or Two-Family New Construction (Complete Permit Packet)

Combination permit to include Building, Electrical, Mechanical, Plumbing (to include sewer, water and gas laterals), Excavation, Driveway Access, Grading/Erosion Control and Post Construction Stormwater Management Permits, Zoning and SAMP approval, WI State permit seal and plan review.

- A. \$1,000.00 Base price of a comprehensive permit package for new one- or two-family dwelling unit to include all of the above permits and approvals and plan review. The fee for a duplex dwelling shall be calculated as for a single-family dwelling.
- B. \$0.50 Cost per square foot of finished interior area.
- C. \$0.25 Cost per square foot of non-finished areas including garages, breezeways, porches, decks, and unfinished basements. (A finished basement has a finished ceiling.)
- D. Fees for manufactured homes:
 - 1. For a new slab construction with home installation, ½ of the base price of item (1), and up to 3 inspection trips included.
 - 2. For a manufactured home change-out using an existing slab, 1/4 ft. base price of item (1) and up to 3 inspection trips included.

R-2 Combination Permit for One or Two-Family Dwelling Additions

Combination permit to include Building, Electrical, Mechanical, Plumbing, Excavation, Driveway Access, Grading/Erosion Control and Post Construction Stormwater Management Permits, Zoning and SAMP approval, and plan review.

- A. Additions: \$300.00 and \$0.50 per sq. ft.

R-3 Additional One or Two-Family New Construction Fee Provisions

- A. Fees for dwellings or dwelling additions started prior to the earlier of permit issuance or prior to ten business days after permit application and no review action has taken place shall be double the normal fee.
- B. Fees for any separate early footing and foundation approval before complete plans are approved shall be \$2000.00.
- C. \$60.00 for each and every required inspection trip in excess of 8.
- D. Fees to renew a permit that is more than two years old when the dwelling or dwelling addition exterior is not completed or there are unfinished critical health or safety items shall be the same as the initial fee.
- E. No additional inspection fees shall be charged for or counted if all non-compliances may be inspected on a subsequent inspection trip because the non-compliances would not be covered up. Inspection trip requests shall be made by the permit applicant or their designee. Concurrent inspection requests shall be treated as a single inspection trip request.

R-4 Residential Remodeling and Alterations

- A. Exterior Improvements (Non-structural):
 - 1. Roof Permit \$30.00
 - 2. Siding Permit \$30.00
 - 3. Windows and Doors (opening size unchanged) \$30.00
 - 4. **Combination Permit:** Any two or more of the above \$50.00
- B. Interior/Exterior Alterations and Remodeling (Building Permit Only):
 - 1. Structural Alterations \$5,000 and over in value: \$100.00 plus \$10.00 per \$1,000 of value*
 - 2. Structural Alterations under \$5,000 in value: \$30.00 plus \$20.00 per \$1,000 of value for values between \$500 and \$4,999*

**Estimated construction cost must be reasonable and verifiable. Construction cost to include fair market value of labor and materials.*

R-5 Other Residential Construction / Accessory Structures

- A. Based on square footage of accessory structure footprint \$00.25 per sq. ft.
(Minimum fee \$30.00)
- B. Accessory Structures Requiring Permits:
1. Attached garage
 2. Detached garage
 3. Deck (including deck steps)
 4. Exterior Entry Stairway
 5. Porch
 6. Canopy
 7. Pergola
 8. Carport
 9. Yard Shed
 10. Shade Structure
 11. Other similar structures
- *** Site plan required for zoning compliance
- C. Above ground pool more than 150 sq. ft. in size and over 36 inches deep
(in ground – see electrical)
- D. Exempt: No permit, no fee—plastic or composite sheds less than 40 65 sq. ft.

R-6 Residential Plumbing Permit

- A. Gas, Water and Sewer Laterals - Repair or Replacement (each) \$60.00
- B. Gas, Water and Sewer Piping (interior) \$60.00
- C. Lawn Irrigation System \$60.00
- D. Water Heater Replacement (per unit) \$40.00

R-7 Miscellaneous Plumbing Permit Fees

- A. Sewer Cap (abandoned sewer) \$30.00
- B. Water Service Cap (abandoned water service) \$30.00
- C. Gas Service Cap (abandoned gas service) \$30.00

R-8 Residential Electrical permit

A. Additions, Alterations/Remodel includes: <i>One Inspection</i>	
1. Temporary Service	\$60.00
2. Service panel replacement or upgrade (0-200 Amp)	\$60.00
3. Service panel replacement or upgrade (Over 200 Amp)	\$100.00
4. Garage service or feeder panel and garage interior wiring	\$60.00
B. Add "New Circuits"	
1. 1-3 <i>(Rough and Final Inspection)</i>	\$40.00
2. 4-10 <i>(Rough and Final Inspection)</i>	\$100.00
3. 10+ <i>(Rough and Final Inspection)</i>	\$150.00
C. Extend Existing Circuits	
1. Add 1-3 Devices or Fixtures <i>(Rough and Final Inspection)</i>	\$40.00
2. Add 4-10 Devices or Fixtures <i>(Rough and Final Inspection)</i>	\$100.00
3. Add 10+ Devices or Fixtures <i>(Rough and Final Inspection)</i>	\$150.00
D. Pools and Hot Tubs	
1. Above ground swimming pool/hot tub electrical permit	\$60.00
2. In ground swimming pool electrical permit	\$100.00
E. Miscellaneous electrical wiring	\$60.00

R-9 Residential HVAC permit

A. Additions, Alterations and Remodels (Equipment Installed or Replaced)	
1. Heating unit regardless of fuel type or energy source	\$60.00
2. Duct System (over 15 feet of duct length)	\$60.00
3. Air Exchange System	\$60.00
4. Fireplace	\$60.00
5. In-floor Heat Tubing	\$60.00
6. Unit Heater	\$60.00
7. Air Conditioner (not window unit)	\$60.00
8. Heat Pump	\$60.00
9. Gas Piping and Pressure Test	\$60.00
10. Kitchen Exhaust Fan	\$60.00
11. Bathroom Exhaust Fan	\$60.00

R-10 Combination or Package Permits (Residential)

- A. Water Heater Installation (Plumbing) includes: *One inspection trip* \$75.00
- Gas piping (Mechanical-gas fitter) or;
 - Grounded electrical circuit with overcurrent protection and/or electrical CSST bonding (Electrical)
- B. Boiler w/Water Mate (Mechanical) includes: *One inspection trip* \$75.00
- Gas piping and gas test (Mechanical-gas fitter) and/or;
 - Grounded electrical circuit with overcurrent protection and/or;
 - Connection to potable water supply (Plumbing)
- C. Furnace (Mechanical) includes: *One inspection trip* \$75.00
- Gas piping and gas test (Mechanical-gas fitter) and/or;
 - Grounded electrical circuit with overcurrent protection and/or electrical CSST bonding (Electrical)
 - Receptor for condensate drain (Plumbing)
- D. Fireplace/Fireplace Insert (Mechanical) includes: *One inspection trip* \$75.00
- Gas piping (Mechanical-gas fitter) and;
 - Grounded electrical circuit with overcurrent protection and/or electrical CSST bonding (Electrical)
- E. Basement Waterproofing (Building) includes: *Three inspection trips* \$180.00
- Drain tile piping and drainage stone (Plumbing)
 - Grounded electrical pump circuit with overcurrent protection (Electrical)
 - Reconstruction of steps and decks (Building)
 - Erosion control, excavation and grading permit
 - Sump pit and sump pump with piping (Plumbing)
- F. Gas Piping (Mechanical or Plumbing) includes *One inspection trip* \$60.00
- Electrical CSST bonding (Electrical)
- G. Mobile Home Installation (Building) includes: *Three inspection trips* \$180.00
- Construction of foundation slab (Building)
 - Setting and blocking of home (Building)
 - Connection of water and sewer (Plumbing)
 - Connection of gas piping (Plumbing or Mechanical-gas fitter)
 - Connection of electrical system (Electrical)
 - Installation of skirting and deck/stairways (Building)
- H. Garage Construction (Building) includes: *Three inspection trips* \$0.25 per sq. ft.
- Electrical service or feeder connection and interior wiring (Electrical)
 - Installation and connection to concrete encased electrode (Electrical)
 - Garage floor drain (Plumbing)
 - Heating system or gas piping (not included, separate permit required)

- | | | |
|---|-------------------------------|----------|
| I. Kitchen Remodel (Building) includes: | <i>Three inspection trips</i> | \$180.00 |
| • Plumbing alterations including Dish Washer installation (Plumbing) | | |
| • Kitchen electrical circuits (Electrical) | | |
| • Gas piping alterations or installations (Plumbing or Mechanical-gas fitter) | | |
| • Kitchen exhaust fan installation (Mechanical) | | |
| • Kitchen window installation and other kitchen alterations (Building) | | |
| J. Bathroom Remodel (Building) includes: | <i>Three inspection trips</i> | \$180.00 |
| • Bathroom electrical circuits (Electrical) | | |
| • Water and drain/vent piping alterations or installations (Plumbing) | | |
| • Bathroom exhaust fan installation (Mechanical) | | |
| • Bathroom window installation and other structural alterations (Building) | | |
| • Construction of wall and floor finishes. (Building) | | |

R-11 Miscellaneous Permits and Fees (Residential)

- | | |
|----------------------|----------|
| A. Fence Permit | \$30.00 |
| B. Moving Permit | \$100.00 |
| C. Appeal Filing Fee | \$100.00 |

R-12 Re-inspection fee \$60.00

No additional inspection fees shall be charged for or counted if all non-compliances will be inspected on a subsequent inspection trip assuming the non-compliances would not be covered up and remain visible on subsequent inspection(s). Inspection trip requests shall be made by the permit applicant or their designee. Concurrent inspection requests shall be treated as a single inspection trip request. Inspection trips over the designated number of inspections for each permit category shall be charged for additional inspection trips.

R-13 Non Compliance and Citation Fees and/or Fines

- | | |
|---|---------------|
| A. Failure to call for any inspection before occupancy or use (per day) | \$50.00 |
| B. Failure to obtain any permit (all trades) | (Double Fees) |
| C. Failure to obtain any permit (second event within 12 months) | (Triple Fees) |
| D. Failure to obtain permit, first offence. | \$150.00 |
| (plus court costs and fees) [Weekly Citation] | |
| E. Failure to obtain permit, second offence within 12 months. | \$300.00 |
| (plus court costs and fees) [Weekly Citation] | |

R-14 Land Disturbing Activities (Residential)

A. Right-of-Way Access (driveway access, each driveway)	\$65.00
B. Excavation Permit (each excavation)	
1. Excavation-Sewer, Water or Gas Laterals (each excavation)	\$40.00
2. Excavation-Private Property (Heat Pump Coils, Basement Waterproofing, Foundation)	\$40.00
C. Erosion Control/Grading Permit	
1. One acre or less	\$100.00
2. Each additional half acre or part thereof	\$50.00
D. Post-Construction and Stormwater Management Permit	
1. One acre or less	\$100.00
2. Each additional half acre or part thereof	\$50.00
E. Razing/Demolition (for each building or structure)	\$40.00

COMMERCIAL CONSTRUCTION PERMIT FEES

C-1 New Buildings and Additions

Note: The fees in the table below are based on the total square footage of the building including all floor levels, attached garages, porches, balconies and decks.

Pertinent building classifications shall be based upon the International Building Code, Chapter Three (3), Use and Occupancy Classifications.

Note: When an application is submitted for a property when only the shell of the building is to be completed, the fee will be calculated at 50% of the total fee for that particular fee group. When an application is submitted for construction of the interior of a building where the shell of the building has been previously granted a permit, the fees shall be based on the square footage of that space and the fee shall be calculated at 50% of the total fee for that particular fee group.

C-2 Building Classifications

- A. Group 1: Multi-family residential
- B. Group 2: Arenas, armories, assembly halls, banks, barber shops, beauty shops, bowling alley, cafeterias, churches, clinics, dance halls, dry cleaning, educational institutions, exhibition buildings, funeral homes, gyms, halls hospitals, hotels, labs, libraries, motels, natatorium shelters, nursing homes, offices, places of detention, repair garages, restaurants, retail, service garages, skating rinks, taverns, theaters, and similar buildings.
- C. Group 3: Factories, freight terminals, machine shops, sewage plants, storage buildings, storage garages, substations, vaults, warehouses, and all others not included in group 1 and 2.

C-3 Fees Per Building Class

<u>Trade</u>	<u>Building</u>	<u>Electrical</u>	<u>Plumbing</u>	<u>HVAC</u>	<u>Fire Protection</u>	
Building Type	(Min. \$50)	(Min. \$50)	(Min. \$50)	(Min. \$50)	(Min. \$50)	Total
A. Group 1	\$.30/sq. ft.	\$.10/sq. ft.	\$.10/sq. ft.	\$.10/sq. ft.	\$.025/sq. ft.	\$0.625/sq. ft.
B. Group 2	\$.45/sq. ft.	\$.15/sq. ft.	\$.15/sq. ft.	\$.15/sq. ft.	\$.025/sq. ft.	\$0.925/sq. ft.
C. Group 3	\$.15/sq. ft.	\$.05/sq. ft.	\$.05/sq. ft.	\$.05/sq. ft.	\$.025/sq. ft.	\$0.325/sq. ft.

~~\$.10/sq. ft.~~ ~~\$.70/sq. ft.~~
~~\$.10/sq. ft.~~ ~~\$1.00/sq. ft.~~
~~\$.10/sq. ft.~~ ~~\$.40/sq. ft.~~

- D. Commercial Building Permit Complete (new construction combination permit)
 includes: *Electrical, Plumbing, Mechanical (HVAC), Building, Excavation, Grading and Erosion Control, Driveway Access, Post-construction Stormwater Management and Plan Review. Use total column above.*
- E. Commercial Building Permit (construction only, use building column)
- F. Commercial Electrical Permit (electrical only, use electrical column)
- G. Commercial Plumbing Permit (plumbing only, use plumbing column)
- H. Commercial HVAC Permit (HVAC only, use HVAC column)

C-4 Land Disturbing Activities (Commercial)

A. Right-of-Way Access (driveway access, each driveway)	\$65.00
B. Excavation Permit (each excavation)	
1. Excavation-Sewer, Water or Gas Laterals (each excavation)	\$40.00
2. Excavation-Private Property (Heat Pump Coils, Basement Waterproofing, Foundation)	\$40.00
C. Erosion Control/Grading Permit	
1. One acre or less	\$100.00
2. Each additional half acre or part thereof	\$50.00
D. Post-Construction and Stormwater Management Permit:	
1. One acre or less	\$100.00
2. Each additional half acre or part thereof	\$50.00
E. Razing/Demolition (for each building or structure)	\$40.00

C-5 Commercial Alterations and Remodeling

A. Construction permits: Building, electrical, Plumbing, HVAC and Fire Protection

1. \$60.00 permit fee for each trade plus \$10.00 per \$1,000.00 of value of improvements.

B. New accessory structures use same fee group as primary structure.

C. Roof covering (not structural) \$00.05 ~~\$00.02~~/sq. ft.
(Minimum \$50.00)

C-6 Miscellaneous Permits

A. Signs \$00.25 per sq. ft.
(Minimum \$25.00)

B. Appeals (filing fee) \$100.00

Industrial Electrical Inspections (Not new construction)

Quarterly inspections are required and shall be invoiced at \$100.00 per hour. Additional inspections shall be required before any installations are covered or concealed. No permits or permit fees are required. A record of electrical work performed and supporting calculations and design data shall be required and a copy provided to the electrical inspector for all electrical work performed at the site. A qualified licensed third party inspection with written inspection reports submitted to the city shall be accepted in lieu of city inspections.