

**HUMAN RESOURCES COMMITTEE MINUTES
MEETING OCTOBER 17, 2016**

MEMBERS PRESENT: Tom Fennessey, Mike Herrick, Jack Sweeney, Ruth Ludwig

OTHERS PRESENT: Erin Abramson, Debbie Bergstrom, Linda Cadotte, Steve Edwards, Mayor Hagen, Todd Janigo, Cammi Koneczny, Suzi Olson, Steve Panger, Logan Saline, Erik Sutton, Brad Theien, Camron Vollbrecht

The meeting was called to order at 4:00 pm

1) Union #74 Grievance #01-74-16 dated 7/27/16: Olson Sick Time

Motion by Fennessey, seconded by Sweeney, to refer this item to Closed Session for discussion. APPROVED

2) GIS Technician – new position

A) Approve job description

B) Approve to fill 1 full-time & 1 part-time limited term GIS Technician positions effective 1/1/17

Motion by Fennessey, seconded by Sweeney, to approve the GIS Technician job description and request to fill positions. APPROVED

3) Request 1% wage increase for Non-Union employees, including Non-Union Temporary/Seasonal positions, to be effective 1/1/17.

Motion by Sweeney, seconded by Fennessey, to approve a 1% wage increase for Non-Union employees, including Non-Union Temporary/Seasonal positions, effective 1/1/17. APPROVED

4) Request addition of Longevity benefit for regular part-time non-benefitted employees effective 1/1/17.

Motion by Sweeney, seconded by Fennessey, to deny adding longevity benefits for regular part-time non-benefitted employees. APPROVED

5) Approve new public works rate system with associated changes as described

Motion by Fennessey, seconded by Sweeney, to approve the new public works rate system with associated changes as described; and to bring it back to HRC for review after one year. APPROVED

6) Receive and file:

A) Monthly Personnel Reports for September 2016

Motion by Fennessey, seconded by Herrick, to receive and file the Monthly Personnel Report for September 2016. APPROVED

7) Human Resources updates.

Motion by Fennessey, seconded by Herrick, to receive and file the Human Resources updates. APPROVED

Motion by Fennessey, seconded by Sweeney, to move into Closed Session at 5:00 pm. APPROVED

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Motion by Fennessey, seconded by Sweeney, to move back into Open Session at 5:35 pm. APPROVED

1) Union #74 Grievance #01-74-16 dated 7/27/16: Olson Sick Time

Motion by Fennessey, seconded by Sweeney, to deny the grievance based on the documentation presented.
APPROVED

Motion by Fennessey, seconded by Sweeney, to adjourn at 5:28 pm UNANIMOUSLY APPROVED