



Finance Department
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Living up to our name

March 12, 2019

To: Tom Andersen, City Contracted Internal Auditor
Chris Bronson – Assistant Finance Director
Linda Cadotte – Parks, Recreation & Forestry Director
Kevin Gunderson – Nemadji Men’s Club President
Barb Hoag, Nemadji Women’s Club President
Dan Olson – City Councilor
Jack Sweeney – City Councilor
From: Jean Vito - Finance Director | Senior Administrative Officer

****** NEMADJI GOLF COURSE TASK FORCE MEETING AGENDA ******

A Nemadji Golf Course Task Force meeting is scheduled for **Tuesday, March 19, 2019 at 4:15 p.m.** in Room 204 of the Government Center.

The following items will be discussed at the Nemadji Golf Course Task Force Meeting:

1. Approve March 5, 2019 Golf Course Task Force meeting minutes.
2. Update on capital assets and improvements.
3. Update on RFP for Management Services for the Nemadji Golf Course.
4. Review and discuss current 2019 operating lease agreement terms.
5. Review and discuss draft Operating Lease Agreement for 2020.
6. Set date and agenda items for next task force meeting.

If you are unable to attend this meeting, please contact Jean Vito at 715-395-7260.

Cc: Mayor Jim Paine	KDAL Radio	Taylor Pedersen
City Council Members	WDSM Radio	Peter Luke
City Clerk’s Office	WEBC Radio	Kyle Hawley
Bulletin Board	Duluth News Tribune	
Department Heads	Superior Telegram	

Notice is hereby given that a quorum of the City Council may be present. No action will be taken other than the items listed on this agenda.

Pursuant to the Americans with Disabilities Act of 1990, if you are in need of an accommodation to participate in the public meeting process, please contact the City Clerk’s Office at (715) 395-7200 prior to the scheduled meeting. The City will attempt to accommodate any request depending on the amount of notice received. TDD (715) 395-7521.

In compliance with Wisconsin Open Meetings Law, this agenda was:

Posted: Government Center, Court House, & Public Library,
Faxed to: Daily Telegram, Public Library, March 12, 2019
Media notified and mailing list: March 12, 2019

Superior Telegram to sign and fax verification of receipt to fax number (715-395-7292)

Name

Date

Nemadji Golf course Task Force Proceedings
City of Superior
March 05, 2019

Members Present: Tom Andersen, Chris Bronson, Linda Cadotte, Kevin Gunderson, Pat Kelly (alternate) and Jack Sweeney
Staff Present: Jean Vito, Jane Michel, Jim Paine and Jean Dotterwick
Others Present: Troy Clark (alternate member)
Members Excused: Dan Olson and Barb Hoag

Jean Vito called the meeting to order at 4:18 pm with a quorum present. Attendance was done by sign in and the meeting started with introductions.

1. Approve February 19, 2019 Golf Course Task Force meeting minutes.

Motion was made by Jack Sweeney, seconded by Tom Andersen and carried to approve the February 19, 2019 Golf Course Task Force meeting minutes.

2. Discussion and recommendation on capital assets and improvements.

Finance Director, Jean Vito, led the discussion regarding the City fixed asset register, furniture and equipment list, tax asset detail, Nemadji Golf Course maintenance equipment and Nemadji Golf course capital recommendations.

3. Review and discuss draft RFP for Management Services for the Nemadji Golf Course.

Director Vito guided the review and discussion of the RFP and the changes made. It was recommended to send the final RFP to the task force via email.

Motion was made by Kevin Gunderson, seconded by Linda Cadotte and carried to accept the RFP with updates and a vote from the task force via email.

Motion was made by Chris Bronson, seconded by Linda Cadotte and carried to accept Troy Clark as the proxy for Kevin Gunderson.

Having no other business, the Nemadji Golf Course Task Force Meeting adjourned at 6:13 p.m.

Minutes respectfully submitted by Jean Dotterwick

Bronson, Chris

From: suppro@aol.com
Sent: Thursday, March 07, 2019 11:21 AM
To: Bronson, Chris
Subject: Nemadji Assets
Attachments: Nemadji Assets 3-7-2019.docx

Chris Bronson & Task Force Committee:

It's been a great pleasure to work with the City Leaders, Employees and Golfers at Nemadji over the last 43 years.

Steve and I will be at the Clubhouse on Thursday April 4th to help identify the assets and answer questions. I will be visiting my family 3/20-4/2.

I was told last fall, I should plan on selling my assets to the next operator. So, I have not put much time in to this list this past winter.

I have attached a very quick breakdown of assets with estimated prices at a discounted price to help insure the success Nemadji.

I have divided the assets in to 11 groups, see attachment.

Please let me know which groups you would consider buying. I will then list every asset in that group and come up with an exact inventory and price.

Sincerely,

Mark Carlson

Nemadji Public Golf Course, Inc. Assets for Sale

- 1. Beverage Cars, Replacement Value \$30,000.00, buy 4 for \$14,000 00**
- 2. 13 Utility Cars, New \$85,000.00 Buy these 13 for \$29,000.00**
- 3. 110 Riding Golf Cars \$526,000.00**
- 4. Driving Range Services-
New \$15,000, Buy for \$5,500.00 Vehicle, buckets, tokens, balls, rubber tees**
- 5. Mowing Equipment, Tools, Supplies, etc.
New \$600,000.00, Buy for \$90,000.00**
- 6. Irrigation Parts, Wire & Pipe, etc.
New \$13,000.00, Buy for \$8,000.00**
- 7. Golf Course Accessories, Cups, Pins, Flags, Rakes, etc.
New \$15,000, Buy for \$7,500.00**
- 8. Clubhouse Equipment, Coolers, Freezers, Grill, Bar & Kitchen Supplies, Chairs, Tables, etc.
New \$70,000.00, Buy for \$25,000.00**
- 9. Golf Shop POS Computers, Displays, Counters, Slat Wall, Pictures, TV's, Sign on Belknap and Sign on 58th Street, Club Repair Counter and Tools, etc.
New \$35,000, Buy for \$15,000.00**
- 10. Website, Email Customer List, Facebook, Twitter, Event Files, POS Software Info w/prices, etc.
New \$50,000, Buy for \$25,000.00**
- 11. 2015 Ford 1 Ton & Plow:
New \$58,000.00, Buy for \$33,000.00**

1. Beverage CARS Spring 2019

(Replacement Value \$30,000, buy all 4 for \$14,000)

ITEM	REPLACEMENT		PICK UP DATE
	VALUE	PRICE	
#1BC 2005 Green Club Car Turf Z SN#RG0520-504269	\$7,000.00	\$3,000.00	9/15/19



#2BC 2010 Green Yamaha Adventure 2 SN#JW7-000122	\$8,000.00	\$4,000.00	9/1/19
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#3BC 2007 UMAX Green Adventure 2 SN#JRG-254438	\$8,000.00	\$4,000.00	9/1/19
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#4BC 2003 Silver Club Car Carryall 2 SN#ZG0342-338430	\$7,000.00	\$3,000.00	9/15/19
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