

**PROCEEDINGS OF THE REGULAR COMMON COUNCIL MEETING  
SUPERIOR, WISCONSIN  
Tuesday, March 3, 2020**

The Regular Meeting of the Common Council was called to order by Mayor Jim Paine at 6:30 p.m. in the Government Center, Board Room 201.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Present: Jenny Van Sickle, Warren Bender, Jack Sweeney, Brent Fennessey, Tylor Elm, Ruth Ludwig, Craig Sutherland, Keith Kern, Esther Dalbec – 9

Excused: Dan Olson – 1

Youth Councilors: Teagan Radtke

Also Present: Mayor Paine, City Attorney Prell, City Clerk Kalan

**3. PROCLAMATIONS AND COMMENDATIONS**

**4. APPROVAL OF MINUTES** February 19, 2020 - Regular Council meeting.

**MOTION by Councilor Dalbec, seconded by Bender and carried, to approve.**

**5. PUBLIC HEARINGS**

**5.1 R20-13487** Resolution introduced by the Planning and Development Department to accept and approve 2019 Analysis of Impediments to Fair Housing Choice; authorizing staff to submit analysis to U.S. Department of Housing and Urban Development.

No one spoke in favor of or opposition to.

**MOTION by Councilor Bender, seconded by Sutherland and carried, to approve.**

**6. CONSENT AGENDA**

**MOTION by Councilor Bender, seconded by Fennessey and carried, to approve the Consent Agenda.**

**Communications and Reports Received and Filed:**

**6.1** Environmental Services Division Annual Stormwater Report.

**6.2** MIC Policy Board minutes, January 15, 2020.

**6.3** Board of Canvassers report, February 18, 2020, Spring Primary Election.

**6.4** Wisconsin Point Committee minutes, February 24, 2020.

**Matters Referred:**

Liability Claims Committee

**6.5** Claim #20-04, Finnely.

- 6.6 Claim #20-05, Rios.
- 6.7 Claim #20-06, Larson.

## 7. STANDING COMMITTEE RECOMMENDATIONS FOR APPROVAL

### 7.1 Finance Committee, February 20, 2020

- 2) To table the request of funding for the Douglas County Historical Society for \$10,000 using Hotel/Motel funds, until financial statements and capital improvement plan can be brought back to the Committee for review.
- 3) To receive and file the discussion regarding garbage rates, and keep rates the same for 2020.
- 4) To approve the 2020 Landfill budget.
- 5) To receive and file the waste disposal post closure discussion of the city landfill and to bring more information regarding fee structures for different landfills to the committee in September.
- 6) To approve the proposal to amend Ordinance #O05-3536: Unreserved and Designated Reserve Fund Balance Policy.
- 7) To approve the Reserve Drawdown Plan.
- 8) To table the draft Reserve Drawdown Plan document for fund Fire Rig #2.until the March meeting so Fire Chief Gordon can research various options.
- 9) To hold in committee review fixed assets of golf course and capitalization procedures moving forward, and bring an updated Capitalization Policy in March.
- 10) To hold in Committee until March the request to discuss project request forms for the CIP budgeting process.
- 11) To receive and file the January, 2020 check register.
- 12) To receive and file the review of the General Fund Financial Statements – 2019 & 2020 Expenditure vs. Budget Analysis.

**MOTION by Councilor Sweeney, seconded by Elm and carried, to separate #7 and refer to the Finance Committee for further review.**

**MOTION by Councilor Kern, seconded by Sutherland and carried, to approve the remainder of #7.1.**

### 7.2 Human Resources Committee, February 17, 2020

- 3) To approve the request for temporary residency exception for police union employee Jaszczak.
- 4) To approve the request to carry over floating holiday hours for new employee Busse.
- 9) To receive and file the Monthly Personnel Report for January, 2020.

**MOTION by Councilor Ludwig, seconded by Elm and carried, to approve.**

### 7.3 Public Works Committee, February 19, 2020

- 2) To receive and file the 2019 Stormwater Permit annual report.

- 3) To approve changing the following alley from one-way to two-way traffic: The east-west alley from Baxter to Grand Avenue, between Belknap and North 16th Streets.
- 4) To receive and file the ESD Director's Report.
- 5) To receive and file the Public Works Director's Report.

**MOTION by Councilor Dalbec, seconded by Fennessey and carried, to approve.**

## **8. BUSINESS BY DEPARTMENT HEADS**

### City Clerk Kalan

- 8.1** Recommending approval of miscellaneous licenses.

**MOTION by Councilor Dalbec, seconded by Bender and carried, to approve.**

### Finance Director Puetz

- 8.2** Recommending approval of 2020 Landfill Budget.

**MOTION by Councilor Fennessey, seconded by Bender and carried, to approve.**

### Environmental Services Director Roberts

- 8.3** Recommending approval of bid award for the North 25<sup>th</sup> Street Alley Sanitary Replacement Project to Northern Interstate Construction Inc. in the amount of \$56,866.25.

**MOTION by Councilor Sutherland, seconded by Elm and carried, to approve.**

- 8.4** Recommending approval of bid award for the Pattison Skating Rink Sanitary Sewer Repair Project to Northern Interstate Construction Inc. in the amount of \$18,075.00.

**MOTION by Councilor Dalbec, seconded by Ludwig and carried, to approve.**

- 8.5** Recommending approval of bid award for the North 21<sup>st</sup> and Ogden Storm Sewer Project to Northern Interstate Construction in the amount of \$142,590.68.

**MOTION by Councilor Sutherland, seconded by Bender and carried, to approve.**

- 8.6** Recommending approval of bid award for the 39<sup>th</sup> Avenue East Sanitary Sewer Replacement Project to Northern Interstate Construction in the amount of \$88,633.34.

**MOTION by Councilor Elm, seconded by Van Sickle and carried, to approve.**

### Planning Director Serck

- 8.7** Recommending approval to grant the U.S. Army Corps of Engineers and its contractor right-of-entry to city-owned property for the Howards Bay Project.

**MOTION by Councilor Dalbec, seconded by Ludwig and carried, to approve.**

## **9. BUSINESS BY THE MAYOR**

- 9.1** Recommending approval to re-appoint Garner Moffat to the Community Development Block Grant Advisory Board; appoint Lindsey Graskey to the Golf Course Committee; and re-appoint Katie Perault to the Superior Business Improvement District.  
**MOTION by Councilor Bender, seconded by Elm and carried, to approve.**

## **10. BUSINESS BY COUNCILORS**

## **11. RESOLUTIONS**

- 11.1 R20-13488** A resolution introduced by the Community Development Division to set a public hearing for 6:30 p.m. on April 8, 2020, in room 201 of the Government Center for the 2019 Consolidated Annual Performance and Evaluation Report. (CAPER)  
**MOTION by Councilor Bender, seconded by Ludwig and carried, to adopt the resolution.**

- 11.2 R20-13489** A resolution introduced by Planning Director Serck stating that the Common council of the City of Superior is committed to partnering with the U.S. Census Bureau and the State of Wisconsin, and April 1, 2020, nationwide, is observed as Census Day.  
**MOTION by Councilor Dalbec, seconded by Ludwig and carried, to adopt the resolution.**

## **12. ORDINANCES**

- 12.1 O20-4185** An ordinance introduced by the Public Works Committee amending the Traffic Code, Schedule B, One-Way Streets and Alleys, Section 1, by removing: Section 1. Eastbound Traffic Only; the east-west alley between Baxter and Grand Avenues and between Belknap Street and North 16<sup>th</sup> Street from the rear of 1106 Baxter Avenue.  
**MOTION by Councilor Elm, seconded by Ludwig and carried, to adopt the ordinance.**

- 12.2 O20-4186** An ordinance introduced by the Finance Committee amending Section 2-241, Unreserved and Designated Reserved Fund Balance Policy.  
**MOTION by Councilor Bender, seconded by Kern and carried, to adopt the ordinance.**

## **13. BUSINESS BY PUBLIC**

**Meeting adjourned at 6:43 p.m.**

Respectfully submitted,  
Terri Kalan, City Clerk  
Superior, Wisconsin

Approved this 17<sup>th</sup> day of March, 2020.

Attest:

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Mayor

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City Clerk