

**MINUTES
POLICE AND FIRE COMMISSION
Superior, Wisconsin**

1. The regular meeting of the Board of the Police and Fire Commission for the City of Superior was called to order Wednesday March 11, 2020 at 6:00 p.m. in Room 204, of the Government Center, Superior, Wisconsin.

2. ROLL CALL

Commissioners present: Arthur Gil de Lamadrid, Howard Hendrickson, Ephraim Nikoi,

Also present: Capt. Kiel, Battalion Chief Vollbrecht, HR Director Koneczny, Councilor Fennessey Shelley Nelson, Superior Telegram

There being a quorum present, the meeting was in order.

3. RECOGNITION OF NOTICE TO THE PUBLIC

The recording secretary mailed and/or delivered agendas and agenda packets to persons or organizations listed, and the meeting was legally noticed in accordance with Wisconsin State Statutes open meeting law.

4. Approval of minutes:

Motion by Commissioner Hendrickson, seconded by Commissioner Gil de Lamadrrd and carried to approve the minutes from the February 12, 2020 meeting.

5. Police & Fire department updates

BC Vollbrecht let the commissioners know of some sad news, a retired firefighter recently passed away. BC Vollbrecht talked about the precautions that the fire department has been taking in regard to the Covid 19 virus. BC Vollbrecht also said that the department was recently awarded a grant through Essentia for \$12,000 for Electrostatic Decon machines. They are currently on backorder, but should arrive soon. This will allow for rapid decontamination of all of the gear and vehicles. BC Vollbrecht also spoke of various trainings that have taken place this month. A fire broke out during the recent swearing in ceremony. BC Vollbrecht talked about the containment of this fire and the importance of smoke and CO detectors, as there were none present in this house, nor in the house a few days before that had a fire, which resulted in a fatality. Patty Stubb, the Administrative Assistant at the department is retiring this month. Patty has worked for the City since 1980 and for the department since 1985. She will be missed. Angie Harker has been hired to work in Patty's position.

Captain Kiel said there were 20 applicants who applied for the part time Records Clerk position. Interviews will happen shortly. Interviews for police officers took place two weeks ago, and the certified list will be approved tonight. Then the process will be begin with those applicants for administrative interviews. At present time we don't have any immediate positions to fill, but there are a few officers who can retire very shortly. Capt. Kiel said overall things are going well at the department. Capt. Kiel also spoke of the precautions that the police department is taking to prevent the spread of the Covid 19 virus.

No Action

6. Review PFC rules related to how the Commission receives correspondence and the process for an individual filing a complaint

Motion by Commissioner Hendrickson, seconded by Commissioner Gil de Lamadrid and carried to table item 6 until the next meeting.

7. Approve Police Officer certified hire list

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to approve the Police Officer certified hire list.

8. Update on Firefighter testing process

No action

9. Review Firefighter interview questions

Motion by Commissioner Hendrickson, seconded by Commissioner Gil de Lamadrid and carried to move into closed session.

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to move back into open session.

Motion by Commissioner Gil de Lamadrid, seconded by Commissioner Hendrickson and carried to adjourn the meeting at 6:45 p.m.

*Submitted by: Donna Swanson
Recording Secretary*